



CBSE/ RO (Pune)/Centre Fixation/Exam-2024

Dated: 26.08.2024

BY E-MAIL

**MOST URGENT**

All Heads of the Institutions

Affiliated to CBSE; under the jurisdiction of Regional Office, Pune.

**Subject: Fixation of Examination Centres & Bank Custodian for Board Examinations AISSE/AISSCE-2025 (Main).**

Sir / Madam,

I am pleased to forward herewith the Performa for Centre Fixation and Bank Custodian for the purpose of **conducting Board Examinations – 2025** on strength of information sought about your School infrastructure / no. of Students and accessibility.

**Also Custodian Performa for Bank Manager and undertaking** to be furnished by him are being attached with this letter to get duly filled-in.

**You are requested to :-**

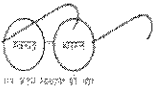
- I. Obtain duly filled-in Bank Custodian Performa and an Undertaking from the Bank Manager of the Branch with seal, stamp and his/ her **Signature in Original.**
- II. Fill-in the Examination Performa for Centre Fixation in all respects.
- III. The details of Examination Performa should also be filled in the google form link given below:-

<https://forms.gle/DZutEPfZsPAiXA4p9>

The particulars mentioned at Sl. No. I & II above may be sent (in Original with due signature and seal of the School Principal) by Speed Post/e-mail so as to receive this Office latest by 13<sup>th</sup> September 2024 positively.

The details to be filled in **must be accurate and authenticated** for the convenience of the Regional Office to process further in allotting / fixing Examination Centres as per the case may be.

It is mandatory to send duly filled-in Custodian Form from the Bank Manager (Canara Bank or any Nationalized Bank) for storage of Question Paper packets for Class X / XII Board Examinations - 2025 along with the Centre Performa.





केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION



As per Exam / Affiliation Bye-laws of the Board, "the building and furniture of affiliated school shall be placed at the disposal of the Board for the conduct of any of its Examinations and for Spot Evaluation free of charge and the Management and the Principal shall co-operate with the Board in conduct of Examinations and Evaluation of Answer Books".

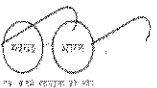
I am confident that with your support and co-operation, the Regional Office, Pune shall successfully conduct Board Examination 2025. You are once again requested to follow the procedure as mentioned and send details accordingly on or before **13<sup>th</sup> September 2024** positively.

Thanking you,

Yours Sincerely,

(Ram Veer)  
Regional Officer

Encls: as above.



पार. एल. एम. बिजनेस पार्क, सर्वे नं. 28/4/ए/1, वॉलीवुड ई-रविवेयर, भेंताडे

पुस्तक व्यवस्थापन सेक्टर, साराडी, पुणे - 411014 ( )

